■ **Product Overview**

Open Text Report & Output Management Suite

Open Text Report & Output Management Suite (formerly known as Vista Plus® Suite) is a complete enterprise information management solution that delivers and archives electronic documents and reports from a variety of sources to multiple destination devices, providing secure, online, browser-based views of content.

Cuts the cost of data storage, retrieval, processing and distribution

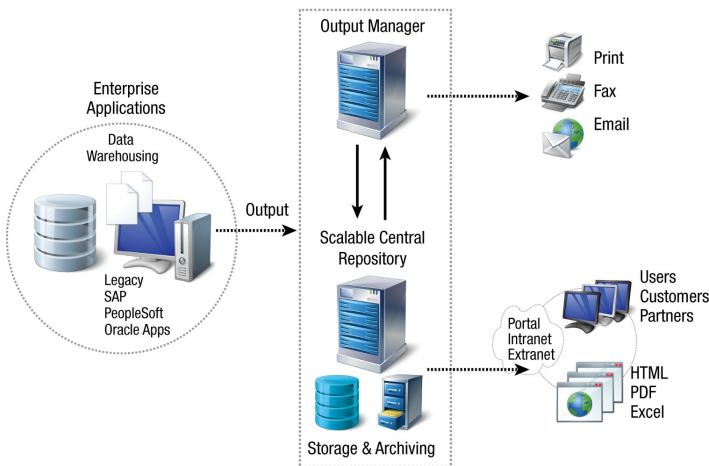**Leverages the retention, accessibility and auditability of fixed content for regulatory compliance**

Combines electronic report management with document print management

Reduces the cost associated with manual bursting, bundling and forms merge

Maximizes ERP investment by offloading database queries, reducing network traffic, ensuring delivery of business-critical ERP reports and cutting system administration costs

Increases user efficiencies by providing a single solution independent of source applications and source operating systems

Open Text Report and Output Management Suite

Open Text Report & Output Management Suite consists of two components: an output manager and scalable central repository. Together, they control and deliver all your business output to any user via multiple delivery channels.

Effectively Distribute Electronic Information

Open Text Report & Output Management Suite captures report output that has traditionally been committed to paper into a managed central repository, where users can easily and securely access the online information from multiple geographic locations. Traditional methods of printing and distribution are replaced by more effective methods of distribution and selective printing. Fixed content is captured into an electronic archive, enabling increased extensibility for end users consuming and working with report information. Online viewing capabilities include annotations, search and sub-reporting, selective printing, extraction, hyperlink access to reports, drill down, page-level security and more.

Manage Business-Critical Output

The Report & Output Management Suite provides assured delivery of content to its intended destination, ensuring output is delivered at the right time and in the right format for the destination device. The rules engine allows for the automation of tasks such as bursting and bundling of reports, applying electronic form templates (i.e. invoices, purchase orders, pick lists, etc.) and dynamic re-routing of jobs to the most available or best-suited device for the job.

Analyst research shows that up to 50 percent of an organization's help desk calls are print-related. Open Text Report & Output Management Suite significantly reduces help desk costs and provides proactive diagnostic information to allow root cause analysis of job and destination device status from a centralized window or browser GUI. In addition, alerts can be filtered and passed to higher-level application monitors, such as HP OpenView and other popular system management solutions.

Self-Service Access to Reports and Statements

End users can access report content stored in the repository directly, or through a portal interface (Open Text ECM Suite applications, Microsoft® SharePoint®, mySAP®, Oracle® and others) as a way to provide a single point of access to all content or support new business initiatives, such as electronic statement presentment.

Reports can be captured from a wide range of report writers and applications, including legacy mainframe systems, packaged or custom applications, and popular ERP systems such as SAP, Oracle E-Business Suite, PeopleSoft, Lawson, Microsoft Great Plains/Axapta, and JD Edwards. No changes to the source application are required.

Hard-Copy Paper Elimination

Ease of data accessibility results in spending less time gathering and more time analyzing information. With automated document warehousing and indexing, every document created in your enterprise can be centrally managed in the repository. When users wish to retrieve a report or page of a report, they can search the entire repository using a single query. The warehouse eliminates storage and retrieval costs associated with paper-based archives.

Report Mining and Collaboration

Open Text Report & Output Management Suite includes a report mining feature, which eliminates the arduous and error-prone task of extracting and re-keying data from reports into other applications, such as Microsoft Excel. The extensibility of the fixed content stored in the repository allows users to mine data from reports and create sub-reports that can be extracted into analytic tools, and selectively printed or stored back into the repository. With Report & Output Management Suite, companies can eliminate up to 50% of IT backlog and programming resources by deploying a self-serve, collaborative reporting structure, replacing the conventional practice of creating individual reports for specific users and groups. Users can access, collaborate and analyze data in reports quickly and easily—drill down to reconcile data or find global patterns.

Report Archiving

Open Text Report & Output Management Suite provides a centralized online repository where report generations (daily, weekly, monthly and yearly) can be stored and accessed at any time by the end user through a single browser interface, without any IT intervention. To enforce a well organized and managed repository, migration rules are applied to move older report generations, which are no longer required for day-to-day operations, offline to other hard disk, optical or tape media, thereby saving resources and preserving the integrity and accessibility of data.

Automated Report Distribution and Processing

In a typical organization, users may wait hours for report information to be printed, separated and manually routed. Users may also spend countless hours tracking down related reports and analyses from other departments or different systems. These factors can severely affect timely business decisions and productivity, especially for off-site users who often end up receiving reports with outdated information. Open Text Report & Output Management Suite expedites the process of bursting, bundling and formatting of reports for specific individual, departmental or business needs.

Report Security

The Suite eases security concerns that exist with publishing reports or printing confidential and sensitive information, such as payrolls, patient data, or financial information. Users are managed by individual or group. Access rights and distribution privileges are managed at the page and report level, reducing the IT backlog associated with custom report generation. Report data is encrypted to provide secure network viewing.

High Availability and Resource Management

Open Text Report & Output Management Suite offers high availability in a number of ways. For example, by moving all report data to the repository, report content is available even if the application is down. For print environments, the Suite offers printer clustering (pooling) and failover to emulate the speed and power of a larger production printer without the risk of printer downtime. In addition, rather than having users run redundant queries against the application and taking up valuable transaction processing resources, the Suite enables the distribution of consistent information to all users with a single report run. Report information can be distributed to a broad base of users at a fraction of the cost of application or report writer seats, with no additional training needed for specialized query tools.

Output Scheduling

Open Text Report & Output Management Suite provides cross-platform and inter-dependency job scheduling for automating the generation and delivery of documents and reports across the enterprise, and provides better control of report output processes within your environment.

Technical Specifications:

- Servers: Windows; Sun Solaris; HP-UX; IBM AIX; Red Hat Linux (Open Text Output Manager)

- Windows based thick client

- Browser based thin clients: Microsoft Internet Explorer (IE); Firefox

- Admin Clients: Windows based MMC Console; Command line admin (vadmin)

- Database: Oracle; MySQL

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